



# EMERGENCY CRISIS GRANT

**As this is an Emergency Grant we cannot give cash. Any payments towards arrears or goods will be paid direct to the supplier**

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## **Essential Utility Arrears**

You need to have supplied a full statement clearly showing name address with the amount of arrears with full banking details of the supplier and reference number.



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## **Phone Bill**

You need to have supplied a full statement clearly showing name address with the amount of arrears with full banking details of the supplier and reference number.



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## **Rent Arrears**

You need to have supplied a full statement clearly showing name address with the amount of arrears with full banking details of the landlord and reference number.



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## **Food Vouchers**

To assist with cash flow problems for at least four weeks.



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## **White Goods**

We will purchase on your behalf and pay for delivery and installation including taking away old appliance.



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## **Other essential items**

If there is something that you urgently need please give details and cost below.



**Please tick the boxes confirming the information has been attached/enclosed**

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Full theatrical CV including dates of employment

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Proof of current benefits clearly showing name and address and showing how the benefit has been calculated.

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If you are unable to work due to illness/injury, please enclose a medical certificate or a letter from your GP or consultant with a diagnosis of your illness or injury.

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Copy of a recent bank statement for all accounts held including your partner's if applicable.

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If you owe rent, council tax or utility arrears please provide proof.

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Please tick the box if you give permission to share your information with other arts charities. This is to ensure you get the maximum help needed.

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**If you have provided false or misleading information on your application and/or attached documents, you will not be considered for any financial support**

# Application Form

Please complete all sections of this form. If this form is not completed in full your application will not be processed.

## 1. Personal details

Name

Professional Name

E-mail

Telephone:

Mobile:

Address

Date of Birth

No. of children under 18

Single

Couple

Who do you live with, are you a carer?

spouse / partner / children (ages) / friend

Name and contact of next of kin

Please explain why you are asking the Fund for support, this statement will be taken into account.  
Maximum of 200 words

## 2. About your Career

Please provide a copy of your professional CV with this application

Main Occupation

Have you applied to us before?

Yes

No

How long have you worked in the entertainment business?

Are you a member of Equity?

If yes, please provide your membership number.

Please provide the link to your Spotlight page.

Backstage/Front of House

If your main occupation is backstage/front of house please supply a contract of employment or proof of career.

## 3. Finances

### Your earnings

What is your averaged annual earned income (please use the last 3 years of income). Use the figures from either your P60's or Self-Assessment declaration, evidence of earned income from the entertainment business should be supplied.

£

Please do not include information about any benefits you receive in this section.

### Property you own

Do you own your own home?

Yes

No

If yes, how much is the balance on the mortgage, and over how many years are you repaying the debt?

Balance

£

Years

Does anybody else share responsibility for paying the mortgage?

What is the total monthly mortgage payment?

Do you own more than one property?

Yes

No

What is the current value of your property

£

## Property you rent

Do you rent your home?

Yes  No

If yes, how much is the total monthly rent for the property?

What is your monthly rental contribution?

Private  Council  Housing Association

## Your debts

Please include details of rental arrears, personal loans, overdrafts, credit cards, store cards or any other unsecured debt:

Creditor	Amount owed e.g. £5,000	Creditor	Amount owed e.g. £5,000
Overdraft	£		£
Council Tax Arrears	£		£
Rent Arrears	£		£
Utility Arrears	£		£
Mortgage Arrears	£		£
Tax owed	£		£

## Your savings

What is the total value of your savings including stocks and shares?

£

## You and your partner's income, please provide proof.

Please provide details of your current earned income:

Source of Income e.g. Royalties/Partner's income	Amount you or your partner receive after expenses e.g. £100	Frequency of payment e.g. Weekly / Monthly
	£	
	£	
	£	
	£	
	£	

Partner's Profession:

## Benefits

Please provide details of any benefits you or your partner currently receive:

Name of benefit

e.g. Universal Credit/PIP/

Working tax credit/DLA/Housing benefit/ Carers Allowance etc.

Amount you or your partner receive e.g. £100

Frequency of payment e.g. Weekly / Monthly

	£	
	£	
	£	
	£	

## Your Expenditure

Please provide details of you and your partner's monthly expenditure (excluding mortgage / rent payments):

Your share e.g. Weekly / Monthly

Their share e.g. Weekly / Monthly

Council tax	£	£
Service Charge / Ground rent	£	£
Water	£	£
Heat / Light	£	£
Home insurance	£	£
Car cost including fuel	£	£
Life insurance	£	£
TV, phone and internet	£	£
Food shopping	£	£
Public transport	£	£
Other essential expenditure (Please give details)		

## 4. Other Information

Have you / Are you applying to any other theatrical charities? In addition to this application to The Royal Theatrical Fund?

Yes

No

If so, list the charities and the grants you have received. This will not stop us considering your application!

Charity name.	Amount.	Date.
	£	
	£	
	£	
	£	
	£	
	£	

Where did you hear about the Fund?

## 5. Payment Details

Completion of this form shows agreement to allow us to hold your banking details on our files.

Your Name (Please Print)

(Please use your banking name)

### Banking Details

Name of Bank:

Address of bank:

Sort Code:

Account Number:

Signature:

Date:

## 6. Signed Declaration

I declare the information provided in this application is true and correct.

I understand, that by submitting my details to The Royal Theatrical Fund, that they will hold my personal data and information about me in writing or digitally, in relation to my application for support. I give my consent for the Royal Theatrical Fund to process this information for the purposes of assessing my application for support.

**IF YOU DO NOT TICK THESE BOXES, WE ARE UNABLE TO PROCESS YOUR APPLICATION.**

Date

Name

Signature

To verify your career please provide contact information of a theatre professional. Please provide name/contact number & email.

Please send all the information and the completed form to [admin@trtf.com](mailto:admin@trtf.com)

Or send to.

The Royal Theatrical Fund

11 Garrick Street

London

WC2E 9AR

We will endeavour to contact you by the end of the month.

Please be aware we may need additional information to process you application.